

# COMPLAINT FORM

Together We Can International Pty Ltd (TWCI) ACN 39 638 981 450

1303D North East Rd Tea Tree Gully SA 5091  
(08) 8164 6991 | admin@twci.com.au | www.twci.com.au |



TOGETHER WE CAN  
INTERNATIONAL PTY LTD

*If you are unsure on what anything in this form means, please feel free to call our office for one of our friendly staff to assist you*

## PART A – About me

<b>Full Name:</b>	
<b>NDIS No# (if available):</b>	

## PART B – Fill in this box if you are complaining on behalf of someone else

Name of Person: Relationship to that Person:

Does the Person know you are making this complaint?

Does the person consent & understand the complaint being made on their behalf?

Name of Organization:

Name of Representative:

Contact No#:

Email Address:

## PART C – Your Complaint

What is your complaint about? Provide some details to help us understand your concerns including;

- What happened
- Where it happened
- Who was involved
- Service / Employee you are unhappy with

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## PART D – What outcome are you seeking to resolve this complaint?

## PART E – Further Information & Supporting Evidence

Please attached copies of any documents that may help us investigate your complaint (letters, emails, text)

## PART F – Declaration

I confirm all information provided in this complaint form are true and correct to the best of my knowledge, and I have the appropriate authority and consent to be making this complaint

Name:

Signature:

Organization:

Date: